



## INSTRUCTOR GUIDELINE FOR USING RESERVATION FEATURE IN CLOUD-LMS

**Step 1: Create group(s):** [Link](#)

**Step 2: Add a group choice activity**

Step 2.1: Adding a group choice activity: [Link](#)

Step 2.2 Adding second group choice activity to same week (when necessary): [Link](#)

Step 2.3 Adding a group choice activity to a new week (when necessary): [Link](#)

**Step 3: Download and filter participant list:** [Link](#)